**Information Sheet for Hotel Room Reservation**

SDPC 2018 International Conference in Xi’an, China

The SDPC 2018 International Conference will be held at the Guangcheng Hotel, Middle of South Laodong Road, Lianhu District, Xi’an, China. This four-star hotel is located close to Northwestern Polytechnical University.

Please complete the hotel room reservation information sheet given below and send the completed sheet to us using our hotel reservation email 940896170@qq.com. The subject line of your email should be “SDPC2018 room reservation + your full name”. Please note that each room reservation requires one completed information sheet. This reservation does not require a payment or deposit in advance. Once we receive your completed hotel reservation sheet, we will make the hotel reservation with the conference hotel on your behalf. When you arrive and check in the hotel, you need to show your ID or passport, and pay the expense of your stay with the hotel. Hope you would enjoy your stay with a special hotel rate for SDPC 2018. If you have any questions regarding hotel reservation, please feel free to contact Ms. Xiuping Zhu via email: [940896170@qq.com](mailto:940896170@qq.com), or phone number (+86) 17782798792.

The following gives the required information sheet you need to complete for each hotel room reservation.

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| **First Name** |  | | |
| **Last Name** |  | | |
| **Affiliation** |  | | |
| **ID/Passport Number** |  | | |
| **Citizenship** |  | | |
| **Mailing Address** |  | | |
| **Room Selection**  **(Use ✓ to indicate your choice)** | **Standard/Deluxe Room**  (Incl. breakfast for two, RMB 370/night) | |  |
| **Standard/Deluxe Room**  (Incl. breakfast for one, RMB 350/night) | |  |
| **Your Check-in Date** | August\_\_\_\_\_ | **Your Check-out Date** | August\_\_\_\_\_ |